



# Antaragni'13 Indian Institute of Technology Kanpur



**Jainendra Batra**  
Festival Coordinator

**Saurabh Dixit**  
Festival Coordinator

Reference Number: DOSA/Antaragni-2013/2

## TO WHOMSOEVER IT MAY CONCERN

Dated: 29<sup>th</sup> July, 2013

This is to notify that tenders are invited for printing various materials for Antaragni'13, the annual Cultural Festival of IIT Kanpur, as mentioned below:

### List of things to be printed:

**1. Rule Book:**

- Qty 250
- Size: 8.5"x8.5"
- No. of Pages=28( grayscale) (90GSM bond paper) +4(cover 250GSM)
- Both side lamination(Matte finish, only for cover)
- Cover and back in multicolor.
- Should be delivered within 3 working days after assigning order.

**2. Antaragni Posters:**

- Qty: 1500
- 300(20"x30") x 1 design, Art Paper 170 GSM Multicolor
- 300(20"x30") x 1 design, Art Paper 170 GSM Multicolor
- 200(18"x23") x 1 design, Art Paper 170 GSM Multicolor
- 250(13"x19") x 5 designs, Digital printing
- 450(13"x19") x 17 designs, Digital printing

First three commodities should be delivered within 3 working days after assigning order.

**3. Team I-Cards:**

- Qty 1400, Size 3.5"x2.2", One side multicolor printing
- Qty 590, Size 4.25"x2.75", One side multicolor printing(custom name and photo)
- Qty 80, Size 4.25"x3.25", One side multicolor printing(custom name and photo)
- Lamination Cover and Thread included

**4. Certificates:**

- Qty 3000(8.5"x11") (2000(170 GSM) + 500 (270 GSM)+ 500(270GSM))
- One side Multicolor printing

**5. Passes:**



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- Qty 1800 (600+600+600)
- Front side multicolor printing and back side single colour printing
- Paper 130 GSM art paper
- Size 2.5"x7.25"

**6. Newsletter:**

- Qty 5000+5000+5000
- No. of pages 4
- Paper 75 GSM normal newspaper quality,
- Both side Multicolor printing.
- Delivery required within 12 hrs after assigning order.

**7. Handbooks:**

- Qty 2000(with serial number)
- Size 5.5" x 4.25"
- 32 pages(multi color)
- Art Paper 90 GSM (Matte)

**8. Receipt Books:**

- 5"x7", 30 books with 100 receipts each(Standard Bill Book Size)
- One printed (Single Color) and one blank paper.

**9. Informal currencies:**

30000, in three different denominations  
Single Side Multicolour printing 90 GSM

**10. Invitation cards, envelopes and name-slips :**

- Qty 500 invitation cards
- One sided multicolour printing (270 GSM)
- Qty 500 envelopes (One sided colour printing)
- Qty 500 name-slips

**11. Stamps:**

- Qty 15 (10+3+2)
- Please mention qualities of stamps available in the tender

**Note:**

- Papers will be provided by us, hence please prepare your price quotes accordingly.
- Apart from these a few other publicity material might also be asked to print,



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rates for which will be decided by mutual discussion.

- The quantity and quality of the material mentioned above are approximate and are subject to change. The exact details will be mentioned in the order letter.

**Please mention in detail the following:**

- Per piece cost and the total cost of all the material mentioned with proper details.
- Time which you will need for printing and delivery.
- Your profile. This should include the places you have worked in past, especially in IIT Kanpur campus.
- The quotations provided should be valid for a minimum period of 2 months.

In case of any clarifications contact the undersigned

**Note: Antaragni'13 is scheduled from 24<sup>th</sup> October 2013 to 27<sup>th</sup> October 2013**

Please send a quotation/offer letter if you agree to above terms and requirements to the following address in a sealed envelope before 1 pm 5<sup>th</sup> August, 2013.

**Mr. B. P. Pant,**  
**FB#272 , DOSA Office,**  
**IIT Kanpur, 208016**

Sincerely,  
Himanshu Aggarwal  
Head Finance, Antaragni'13  
E-105 Hall 1, IIT Kanpur  
Phone: +91-8604548703